



## RANCHO LOS CERRITOS

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### Museum Education Internship Opening Summer 2022

**Job Title:** Getty Marrow Education Intern

**Hours:** 40 hours/week for 10 weeks

**Compensation:** \$6,400

**Application Deadline:** April 18, 2022

*The Getty Marrow Undergraduate Education Intern at Rancho Los Cerritos will have the opportunity to explore a career in museum education at a mid-size museum; to enhance their communication and leadership skills; to acquire experience designing, developing, and implementing museum programs; and to work closely with volunteers and museum staff. The intern will also participate in Getty-sponsored seminars and trips.*

#### **Position Description:**

Rancho Los Cerritos Historic Site is seeking an Education Intern for Summer 2022. The intern will help design and implement educational programs that are firmly rooted in site's mission and that fully embody the site's Diversity, Equity, Inclusion, and Accessibility (DEIA) goals. Supervised by the Rancho's Executive Director and working closely with the Programs/Outreach Coordinator, the intern will spend the summer actively learning about museum-based education, program design, and community engagement, while developing and presenting programs for youth and family audiences. Working more broadly with the Education Team and other site staff, the intern will gain valuable insight into best practices in museum education and nonprofit management. Based on current COVID-19 case numbers in Southern California, we are optimistically moving ahead with plans for in-person summer camp, for which the intern will serve as the assistant program manager. The intern will work primarily on site (at least 80%), but will be able to work remotely (up to 20%) for part of the internship. The internship period will include 10 consecutive weeks of full-time work between mid June and late August 2022.

#### **Eligibility & Qualifications:**

Getty Marrow Undergraduate Internships are intended for students who are members of groups underrepresented in museums and visual arts organizations, including but not limited to individuals of African American, Asian, Latino/Hispanic, Native American, and Pacific Islander descent. Eligibility for this internship is limited to undergraduates who reside in or attend college in Los Angeles County. Candidates must be currently enrolled in a bachelor's degree program, associate's degree program, or a vocational or technical program below the baccalaureate level; must have completed at least one semester or two quarters of college by June 2022; and must not have graduated prior to April 1, 2022. Students enrolled in a second BA or BS program are not eligible. Candidates must also be eligible to work in the United States (which includes citizens and permanent residents, as well as those with DACA status valid through the internship period).

#### **Submission:**

To be considered for this internship, please submit an application package via email to Alana Reese, Rancho Los Cerritos Programs/Outreach Coordinator, at [alanar@ranholoscerritos.org](mailto:alanar@ranholoscerritos.org) by Monday, April 18, 2022. A complete application packet will include: 1) a detailed cover letter outlining a candidate's interest in and qualifications for the position described above, 2) a resume and/or curriculum vita (only one is required), and 3) contact info for two references.

*This internship is sponsored by the Getty Marrow Undergraduate Internship Grant.*