



RANCHO LOS CERRITOS HISTORIC SITE

4600 Virginia Road, Long Beach, California, 90807 (562) 206-2040

Curatorial Internship Opening

Job Title: Curatorial Intern

Hours: 10 hours/week

Compensation: \$10.50/hour

Application Deadline: December 9, 2016; 11:59 p.m.

Dates of Internship: January 23, 2017-May 23, 2017

Eligibility and Qualifications:

Currently enrolled upper division undergraduate or graduate level College of the Arts student at California State University, Long Beach, or arts-based program in other CSULB departments, where appropriate (e.g. writing programs in the English Department) OR Currently enrolled Long Beach City College student who demonstrates significant success in arts coursework and has completed at least 20 units in an arts related field

- A cumulative GPA of 3.0 or its equivalent
- Strong research and writing skills, attention to detail, and computer skill level enabling intern to learn how to use a new program
- Willingness and ability to work in a collaborative environment

Position Description: Rancho Los Cerritos Historic Site is seeking a curatorial intern for the Spring 2017 semester. He or she will assist with changing museum exhibits at Rancho Los Cerritos Historic Site. The intern will spend a semester actively learning about museum curation and exhibit design. This includes the multiple stages of exhibit development, historical and contextual research related to objects, collections care and maintenance, and basic skills for museum collections management software. The intern will complete their course of work-study with a developing understanding of what working in a museum is like, which will be useful for students with a potential professional interest in the field. This internship would be especially applicable for art history students, particularly students interested in pursuing a career in museums. The intern will be able to move forward in their academic and professional careers with demonstrated work experience they can build upon and apply in future roles. Furthermore, because the Rancho Los Cerritos Historic Site has been a long-standing cornerstone in Long Beach's community and cultural life, the intern will gain a deeper understanding of the importance of arts and culture in their community and can begin to envision how they may support this relationship in their future careers.

Submission: Interested students should submit their application packages via email to:

Sarah Wolk FitzGerald, Rancho Los Cerritos Historic Site Curator

Sarahw@rancholoscerritos.org

Applications are due by Friday December 9, 2016 at 11:59pm

A completed application will include:

-A detailed cover letter outlining your interest in and qualifications for the position

-A resume and/or curriculum vita (only one is required) listing two references

-Unofficial college transcripts

-A 200-300 word essay describing your most memorable museum exhibit experience. Some questions to consider: What made the experience memorable for you? Why did you visit the museum? What was the purpose of the museum exhibit? How was exhibit information shared with museum visitors? Did you expect to see what you saw on display?

This internship is supported by a grant from the [Arts Council for Long Beach](#).